



Kirkstall St Stephen's

Church of England (VA) Primary School
Headteacher: Mr P Sheppard

Morris Lane
Kirkstall
Leeds
LS5 3JD

<http://www.kirkstall-st-stephens.leeds.sch.uk/>
contactus@kirkstallss.net

T:0113 382 1960

16th December 24

Dear Interested Party

Admission Policy 2026- 27

The Governing Body of Kirkstall St Stephen's Church of England (VA) Primary School are the admission authority for the school and in line with the 'School Admissions code' are reviewing the Admission Policy for the academic year 2026 / 27 to ensure faith-based applications are included from a wider group of Christian Faiths. It is legally bound to enter a consultation process for any changes to the existing admissions policy.

This consultation period allows parents, other schools, religious authorities and the local community to raise any concerns about proposed changes to our admission arrangements.

A full copy of the Proposed Admission Policy for 2026/27 can be viewed on the school website www.kirkstall-st-stephens.leeds.sch.uk or a paper copy can be requested from the School Office.

The formatting and presentation of the policy has been updated and the proposed changes to our policy are within the faith based criteria on the second page as follows:

'For the purposes of these admission arrangements 'other Christian church' means a church which is Designated under the Ecumenical Relations Measure 2018, nationally by the Archbishops of Canterbury and York, or locally by the diocesan bishop, or which is a member of Churches Together in England, or affiliated to the Evangelical Alliance or a Partner Church of Affinity. The list of nationally Designated churches can be found at

https://www.churchofengland.org/sites/default/files/2019-04/list_of_designated_churches_3_oct_18.pdf.

A parent or parents wishing to apply against either faith-based criteria (3 & 4) must complete a Supplementary Application Form. Attendance at public worship (or its specified equivalent for faith bodies which are not a Christian church where that is provided for in the admissions arrangements) will be established by information provided on the Supplementary Information Form, including verification by the relevant Minister/Faith Leader or their designated officer. For the purposes of these admission arrangements 'regular' means attendance at least sixteen times in the twenty- four months immediately prior to the closing date for application.'



INVESTOR IN PEOPLE

A consultation document giving details of the changes made can also be found on the school website.

The consultation period starts on Monday 16th December 2024 and will run for 6 weeks until Friday 20th January 2025.

All comments, concerns or objections to the proposed changes should in the first instance be referred to Mr Tim Payne (Governor) either by email (contactus@kirkstallss.net) or by post at the school address.

Yours faithfully

Mr Philip Sheppard
Head Teacher